**Innovation Fund of Montenegro**

**COLLABORATIVE PROGRAM FOR INNOVATION**

**APPLICATION FORM**

**A. INFORMATION ABOUT THE CONSORTIA MEMBERS**

**A.1. Category of Applicant**

|  |
| --- |
| Choose one of the offered quotes:  Micro enterprise  Small-sized enterprise  Medium-sized enterprise |

**A.2. Information about the Applicant**

|  |  |
| --- | --- |
| Name of the company |  |
| Business activity (according to CRBE) |  |
| Date of Establishment |  |
| Number of employees on 31.12.2023. |  |
| Total income on 12/31/2023. |  |
| Total assets on 12/31/2023. |  |

**A.3. Applicant**

|  |  |  |
| --- | --- | --- |
| A.3.1. | Responsible person (Position, Name and Surname): |  |
| A.3.2. | Contact person for the project (Position, Name and Surname): |  |

**A.4. Contact details of the Applicant**

|  |  |  |
| --- | --- | --- |
| A.4.1. | Address: |  |
| A.4.2. | Place: |  |
| A.4.3. | Zip Code: |  |
| A.4.4. | Phone: |  |
| A.4.5. | Mobile : |  |
| A.4.6. | E-mail: |  |

**A.5. INFORMATION ABOUT THE CO-APPLICANT**

|  |  |
| --- | --- |
| Name of the R&D Institution |  |
| Date of Establishment |  |
| Contact person for the project |  |

**A.6. INFORMATION ABOUT OTHER CONSORTIA PARTNERS, IF PRESENT**

|  |  |
| --- | --- |
| Name of the R&D Institution/MSME |  |
| Business activity if MSME |  |
| Date of Establishment |  |

**B. PROJECT INFORMATION**

**B.1. Project Name**

**B.1.1. Project name in Montenegrin**

|  |
| --- |
|  |

**B.1.2. Project name in ENG**

|  |
| --- |
|  |

**B.1.3. Key words of the project**

|  |
| --- |
|  |

**B.2. Duration of the project (in months - from 12 to 36 months)**

|  |
| --- |
|  |

**B.3. Areas of research**

|  |
| --- |
| Choose one of the offered quotes:  Science and mathematical  Technical and technological  Medical  Agricultural  Social and humanistic  Interdisciplinary |

**B.4. The area from the Strategy of Smart Specialization to which the project refers**

|  |
| --- |
| Choose one of the offered statements:  Sustainable agriculture and the food value chain  Energy and sustainable environment  Sustainable and health tourism  Information and communication technologies as a horizontal priority  Other |

**B.5. Project summary**

**B.5.1. Project summary for publication in Montenegrin**

|  |
| --- |
|  |

**B.5.2. Project summary for publication in ENG**

|  |
| --- |
|  |

**B.6. Describe how you see the path from the idea to the development of innovative solution**

|  |
| --- |
| **B.6.1. Research** |
|  |

|  |
| --- |
| **B.6.2. Proof of concept** |
|  |

|  |
| --- |
| **B.6.3. Development** |
|  |

|  |
| --- |
| **B.6.4. Commercialization** |
|  |

**B.7. Current technological readiness level (TRL) and the TRL at the end of the project implementation**

|  |
| --- |
|  |

**C. PROPOSAL**

**C.1. Background and Rationale - Rationale and background of the project including state of the art of the research field**

|  |
| --- |
|  |
|  |

**C.2. Describe the specific objectives of the proposal**

|  |
| --- |
|  |

**C.3. Describe the main idea, models or assumptions involved**

|  |
| --- |
|  |
|  |

**C.4. Timeline (Please outline the timeline for your research project, including key milestones):**

|  |
| --- |
|  |
|  |

**C.5. Implementation methodology**

|  |
| --- |
|  |

**C.6. Expected project results**

|  |  |  |
| --- | --- | --- |
| No. | The result | Description |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
| … |  |  |

**C.7. Key performance indicators – KPI (quantitative development that leads to the achievement of key project goals - at the halfway point and at the end of project implementation).**

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Key performance indicators | Half of project implementation | End of project implementation |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| … |  |  |  |

**C.8. Ethical principles and issues arising from research and development activities**

|  |
| --- |
|  |

**C.9. Risk assessment**

|  |
| --- |
| **Risk management - specify the expected risks and the method of risk management** |
|  |

**D. APPLICABILITY OF RESEARCH FINDINGS AND INNOVATIVENESS**

**D.1. Description of proposed research addressing its applicability and degree of innovation in relation to the development of new or improved products, technologies, methods or processes**

|  |
| --- |
|  |

**D.2 Initial Intellectual Property**

|  |
| --- |
|  |

**D.3. Describe possible barriers for further research, development, adoption, and implementation?**

|  |
| --- |
|  |

**E. OPERATIONAL CAPACITY**

**E.1. project team**

**E.1. Expert team for working on the project**

|  |  |  |  |
| --- | --- | --- | --- |
| **E.1.1. Position, Name and Surname** | **E.1.2. Key competencies relevant to project implementation** | **E.1.3. Fraction (or percentage) of full-time (FTE) project work** | **E.1.4. Job description within the project** |

**E.2.** **Shortly describe each partner organization of the project team and their specific role in the project**

|  |
| --- |
|  |

**E.3. Describe how the project is going to be managed between the partners? What are the main responsibilities of each partner (who is in charge of what?)**

|  |
| --- |
|  |

**F. IMPACT AND SUSTAINABILITY**

**F.1. Protection of new intellectual property, if any as a result of the project**

|  |
| --- |
|  |

**F.2. Describe target market (application, end users) and commercialization potential including possible barriers to reach the market**

|  |
| --- |
|  |

**F.3. Describe market size and competition (competing technology - description and brief comparison of competing technology with yours)**

|  |
| --- |
|  |

**G. FINANCIAL PLAN**

**G.1. Describe financial feasibility and cost-effectiveness of proposed budget**

|  |
| --- |
|  |

**G.2. Prepare the financial plan on a special form (Financial plan.xls). Please, enter only total amounts here.**

|  |  |  |
| --- | --- | --- |
| Total value of the project | EUR | |
| The amount of own sources of financing | EUR | % |
| The total amount of requested funds from the Program | EUR | % |

**G.3. Plans for future investments from own resources, private sector, applications to EU funds and other international funding / plans for future collaborations**

|  |
| --- |
|  |

1. **List of documents that must be attached to the application**

|  |  |
| --- | --- |
| 1. | Application form (searchable pdf document, not scanned file) |
| 2. | Financial plan of the project (Excel document) |
| 3. | Biography of the project manager and other persons involved in the project |
| 4. | Applicant’s statement |
| 5. | Co-applicant statement |
| 6. | Co-applicant`s statement of the co-applicant on non-economic activities |
| 7. | Statement on (ir)recoverability of VAT for applicant and co-applicant |
| 8. | Applicant`s related Party Disclosure |  |
| 9. | Balance sheet and Profit and loss sheet for the latest available year (2023) for Applicant |

**NOTE:**

**All statements listed in the table above (n. 4,5,6,7,8) must be stamped and signed by legally authorized person.**

**Applicants whose proposals enter the second round of evaluation will be requested to submit additionally “Project presentation”.**